

CSBG Recovery Act Local Plan

COPY

Please refer to your instructions prior to completing the Community Services Block Grant (CSBG) Recovery Act Local Plan.

Submit To:

Department of Community Services and Development
Attention: Community Services Division
P.O. Box 1947
Sacramento, CA 95812-1947

Section I - Agency Information

Agency Sacramento Employment and Training Agency
Address 925 Del Paso Blvd.
City Sacramento

Agency Contact Person Regarding CSBG Recovery Act Local Plan

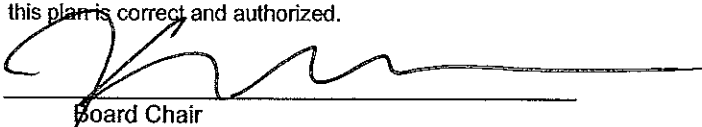
Contact Person Cindy Sherwood-Green
Title Workforce Development Manager
Phone (916) 263-3857
Fax (916) 263-4139
E-mail Address cindyvg@delpaso.seta.net

Section II - Certification

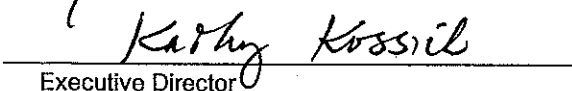
- 1 As a part of the efforts to ensure transparency and accountability, the Recovery Act requires Federal agencies and grantees to track and report separately on expenditures from funds made available through the stimulus bill. Please check to acknowledge that your agency is aware of this requirement and has the capacity to track CSBG Recovery Act program activities and expenditures separately from all other CSBG or other funding, including activities and expenditures carried out by delegate agencies and other service providers supported by subcontracts under Recovery Act funding.

√ - SETA acknowledges that it is aware of the requirement and has the capacity to track and report separately all expenditures from funds made available through the stimulus bill.

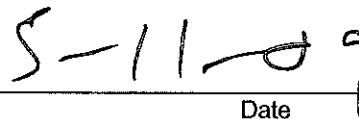
The undersigned hereby certify that this agency complies with the requirements of this CSBG Recovery Act Local Plan and the information in this plan is correct and authorized.



Board Chair



Executive Director



Date

5/11/09

Date

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Section III - DUNS Number

Provide your agency's Data Universal Numbering System (DUNS) number. If your agency has not registered, do so and provide the number below.

DUNS Number 542432667

Section IV - CCR Number

Provide your agency's Central Contractor Registration (CCR) number. If your agency has not registered, do so and provide the number below.

CCR Number 326Q9

Section V - Verification of Public Inspection

Provide verification of public inspection of your agency's CSBG Recovery Act Local Plan. Documentation of public inspection must also be provided, (i.e. copy of web page, e-mail blasts, etc.)

A) Describe how your agency made this Local Plan available for public inspection.

SETA has posted the Local Plan on its website, www.seta.net, and has provided notice of Local Plan availability to the public through the website and email distribution of the notice to the organizations and individuals on the SETA RFP mailing list.

Section VI - General Plans

For each question in this section, provide a comprehensive narrative of what plans you have made to date.

A) Provide a description of Recovery Act projects for purposes of creating and sustaining economic growth and employment opportunities. Include a description of targeted individuals and families; services and activities; and how the services and activities are tailored to the specific needs of the community.

SETA will create CSBG Recovery Act funded employment opportunities by providing additional staff to serve the training and employment needs of CSBG-eligible job seekers and clients throughout the county-wide system of twelve Sacramento Works Career Centers (SWCC). CSBG staff will be available to SWCC customers on site and on call when career center coaches or case managers identify an immediate need for vital support services. When the timely availability of needed services is not possible through partnering providers, SETA staff will make direct provision of needed services. Services will include the provision of resources to purchase items necessary for the removal of client employment related barriers created by the family's economic condition.

Basic safety-net items will also be made available to support the stability of families while the client is employed, seeking employment, or during training. Examples include, but are not limited to, clothing, tools, limited medical items and services (eye exams, glasses, physical exams, immunizations, etc.), books, supplies, DMV fees, prescription costs, background or credit checks, rental assistance, utility assistance, minor car repair and motel vouchers. Services and activities have been planned to meet the changing needs of the community. SETA delegate agencies experienced in providing front-line services to families in poverty have been surveyed twice during the first quarter of the 2009 program year for revised service projections and proposed strategies to help families remove barriers to self-sufficiency during the economic downturn. All program and fiscal tracking of CSBG Recovery Act activities and funding will be reported separately from existing contracts.

B) Provide a description of the service delivery system for Recovery Act projects for purposes of providing a wide range of innovative services and activities. Include a description of the geographical area served.

To provide a wide range of innovative services and activities for Recovery Act projects throughout its geographic service area, SETA relies on a broad base of 20+ collaborative partners located in each of SETA's 12 Sacramento Works Career Centers to evaluate changing community characteristics and needs. Each SETA partner has expertise in serving the needs of one or more specific target groups and has been on the front line of how families within those groups have been affected by the declining economy. SETA Recovery Act projects will include redesigned service delivery strategies that consider the increased numbers of first-time homeless or imminently homeless families, the difficult employment marketplace, the declining resources and service levels of area governments and non-profits, and the need for additional staff to guide the growing number of poor families through services identified as key to their survival and self-sufficiency.

In an effort to leverage the impact of Recovery Act funding, SETA will fund 13 delegate agencies covering the county from North Sacramento to Galt and Rancho Cordova to Downtown Sacramento. Twelve of these agencies will offer multiple safety-net services to families in crisis for the purposes of stabilizing them in their residences, to provide for basic necessities such as food and transportation and to re-house or provide shelter for families that have already been made homeless. Another agency will provide legal support for individuals hit hard by rental property owners in foreclosure.

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Responding to the observations and strategies proposed by CSBG subcontractors, SETA will provide additional service delivery staff to meet the needs of growing numbers of eligible families seeking assistance. SETA subcontractors currently providing safety-net services and projecting increased needs for the period July 1 through December 31 will be augmented with additional resources to meet their projected needs and that of the communities and target groups they serve. All program and fiscal tracking of CSBG Recovery Act activities and funding will be reported separately from existing contracts.

Sacramento County was incorporated in 1850 as one of the original 27 counties of the State of California. The County's largest city, the City of Sacramento, is the seat of government for the State of California and also serves as the county seat. The County is the major component of the Sacramento Metropolitan Statistical Area (SMSA) which includes Sacramento, El Dorado, and Placer Counties.

Sacramento County encompasses approximately 994-square miles in the middle of the 400-mile long Central Valley, which is California's prime agricultural region. Sacramento County extends from the low delta lands between the Sacramento and San Joaquin rivers north to about ten miles beyond the State Capitol and east to the foothills of the Sierra Nevada Mountains.

C) Describe how your agency will use Recovery Act funds to meet the short-term and long-term economic and employment needs of individuals, families and communities.

CSBG Recovery Act funds will be used to meet both the short-term and long-term economic and employment needs of individuals and families most affected by the recession. SETA will coordinate its CSBG Recovery Act funding with Workforce Investment Act (WIA) and other local stimulus funding to ensure that comprehensive services are provided to clients for the time period required to ensure stability and economic security. CSBG funding will provide immediate financial assistance to families facing a crisis, such as eviction or sudden loss of employment. CSBG services can be offered to clients on a short-term basis, typically three months or less. Short-term services include food, transportation, rental assistance, utility payments, motel stays, temporary shelter and clothing. The client will also receive case management, referrals to other resources, including employment services through the One-Stop Career Centers. If long-term assistance is required, the client will be enrolled in the appropriate program and will continue to be provided CSBG case management services.

D) Provide a description of how linkages will be developed to fill identified gaps in services, through the provision of information, referrals, case management and follow up consultations.

SETA has long-standing linkages and collaborative partnerships with the majority of service providers in Sacramento County and will rely on these partnerships to leverage funding and services for our clientele. SETA will also utilize the expanded services of the 2-1-1 information and referral system to address identified gaps in service. Case management and follow-up consultation are integral components of the CSBG Family-Self Sufficiency service delivery system that will be offered through Recovery Act funding. In addition, services will be available to our clients through the 20 CSBG service providers, the system of 12 One-Stop Career Centers, 42 SETA Head Start sites, 16 WIA service providers, and 10 Refugee service providers.

E) Provide a description of how Recovery funds will be coordinated with other public and private resources, to avoid duplication and/or supplanting.

SETA staff actively participate on teams and in meetings with other recipients of Recovery Act funding in the Sacramento region to coordinate resources and services, plan for the most effective use of funding, and eliminate duplication and/or supplanting. SETA collaborates with the local housing authority (Sacramento Housing and Redevelopment Agency -SHRA) and county welfare department (Department of Human Assistance -DHA) to plan for a new coordinated service delivery system funded primarily through the Homelessness Prevention and Rapid Re-Housing Program (HPRP) that is provided by the Recovery Act and administered by HUD.

SETA participates on teams and roundtables that focus on clean/green energy job training, including the Green Capital Alliance, and works collaboratively with regional Workforce Investment Boards and educational institutions to utilize stimulus funding for healthcare training projects. SETA has provided assistance to SACTO, the agency selected by the state to develop a work plan that summarizes what the region, comprised of 11 counties, will do with the stimulus funding received. SETA is partnering and leveraging stimulus resources with DHA to prepare clients to participate in the local workforce by increasing their employment and earning potential, improve their educational and occupational skills, and reduce or eliminate their dependence on public assistance.

F) Provide a description of how the funds will be used to support innovative community and neighborhood based initiatives related to the purposes of the Recovery Act, which promotes food, housing, health services and employment-related services and activities.

SETA has entered into a collaboration with other public organizations that will receive Recovery Act funding for the purpose of preventing homelessness in Sacramento County. Recovery Act resources include \$4.7 million over 3 years in Homeless Prevention and Rapid Rehousing Program (HPRP) funding; approximately \$500,000 in Temporary Assistance to Needy Families (TANF) Emergency Contingency funding; \$539,000 in Emergency Food and Shelter Program funding; and approximately \$1,000,000 in CSBG funding. The Recovery Act funding offers a unique opportunity to integrate resources and services to design a new system of delivering services to the homeless and those at risk of homelessness.

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The representatives of the organizations have met four times to share their current program designs, service delivery methods, eligibility, assessment, and reporting requirements, and to explore ways to transform homeless assistance to be more effective and efficient in our community. The group is working towards a new system that would be neighborhood-based (8 geographically diverse sites), using a single point of entry, make available a comprehensive array of services to the families that would include financial assistance, housing relocation and stabilization services, legal assistance, and linkage to the One-Stop Career Center system for employment and training resources.

G) Provide a description of the community-needs assessment (which may be coordinated with community-needs assessments conducted for other programs).

Beginning in January 2009, SETA began the process of staff research for the 2010/2011 Community Action Plan including daily monitoring of media sources for stories and data on the effects of the economic downturn on CSBG target groups and soon-to-be CSBG eligible families. SETA has also surveyed its CSBG delegate agencies regarding the increased number of families seeking services, changing service projections for 2009 and the changing demographics of their clients twice (February 2009 and May 2009) to gather first hand information from these experts in the field. Staff have also attended community meetings and forums on rehousing Sacramento's newly homeless attended by both governmental and non-profit entities, at least one of which included 10+ recently homeless family members now in transitional housing programs, to gain broader perspectives of the issues faced by today's families in crisis. It was after this process that plans were drafted to meet the identified community needs of CSBG eligible families.

H) Provide a description of the service delivery system for benefit enrollment coordination activities for purposes of identifying and enrolling eligible individuals and families in Federal, State, and local benefit programs. Include a description of the geographical area served and a listing of sub-grantees provided the services and service areas.

Each client served by a SETA staff person, subcontractor, or partner is provided a comprehensive assessment that includes the determination of the client's financial status and need for additional resources. Typical tools used to determine need is the Self-Sufficiency Calculator or SETA's Financial Needs Assessment form. Staff will assist the client with enrollment in or provide information and referrals on all state or county benefits for which the client qualifies. Benefits include CalWorks, TANF, Food Stamps, MediCal, WIC, General Assistance, Unemployment Insurance, SSI and Healthy Families. All benefit enrollment assistance is provided on a county-wide basis; however, SETA and partner services and sites are located in neighborhoods with the highest concentration of low-income families. All of SETA's 12 One-Stop Career Centers house both State EDD and DHA staff and SETA's CSBG subcontractors are equally geographically diverse. Each site houses staff that meet the language and cultural diversity of its surrounding community.

J) Describe your education and outreach projects to advertise and market the Recovery Act services and outcomes.

SETA has developed a Recovery Act Marketing Program to inform the community of the services available and the successes achieved as a direct result of stimulus funding. The components of the Marketing Plan are as follows: 1. SETA will develop a video that will provide an overview of all ARRA funded programs that will highlight successes and document the services that were provided as well as how the community benefited from ARRA funded program. The video will be placed on the ARRA section of the SETA website. It will be used as a recruitment tool for participants and providers and as a Public Service Announcement.

2. ARRA success stories will be released to the print and broadcast media as a way to document how ARRA funds are utilized in the community; highlight the success of individuals helped by ARRA funds; highlight employers that can attest to the quality of clients referred from ARRA-funded programs; encourage other employers to hire our clients in the future; and highlight the grassroots and community groups that made the ARRA program a success. 3. The SETA website will include a Recovery Act section that would describe program descriptions and lists of providers, the ARRA video, and video vignettes that would highlight employers, participants served, types of activities and area of special interest. 4. Marketing materials (flyers, brochures, applications, post cards) will be produced to recruit job seekers, clients, and employers.

Section VII - Energy Coordination

For each question in this section, provide a comprehensive narrative of what plans you have made to date.

A) Describe how your agency has/will establish a mutual referral service agreement with your local energy provider to ensure that clients receive services that support their progress towards achieving self-sufficiency.

SETA has a long-standing partnership with Community Resource Project, the county's LIHEAP and Weatherization provider. SETA augments outreach for LIHEAP by making referrals of appropriate CSBG safety-net and case managed clients to CRP, which is co-located at the Broadway One-Stop Career Center. In addition, SETA case managers and delegate agencies provide payment to local utility providers, SMUD and PG & E, on behalf of clients if for any reason they are unable to access locally available energy crisis intervention programs. This cooperative and mutually beneficial partnership will continue during and beyond the Recovery Act program period.

B) Describe the activities your agency will conduct to actively coordinate with the local energy program in employment training and job placement of clients.

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SETA is collaborating with Community Resource Project, SMUD, and American River College to produce a pipeline of job seekers and transitional workers who are interested in clean energy technology jobs associated with solar energy. CRP has received funding to increase the use of solar energy in low-income communities by financing and installing solar units for low-income home owners. In addition, CRP has received approval to build solar farms in low-income communities. The Los Rios Community College District has recently been awarded \$2 million from the Department of Labor to initiate the Green Force initiative which will result in ten community college certificate/degree programs to train new and incumbent workers for the clean energy industry. It will be used to expand American River College's current solar installer certificate program with certificates for Solar Photovoltaic Installer, Solar Thermal Installer, Solar Systems Design, Estimation and Sales. It is expected that 80-100 qualified candidates per year will graduate and enter the workforce. SETA will provide funding to coordinate the recruitment, screening, and referral of candidates to solar installation training and employment.

Section VIII - Workforce Development Projects and Activities

In this section, provide information on projects or activities that will be funded in part or totally by Recovery Act funds that will be administered by your agency. For each project or activity, include the following: title, cost, an estimate of the number of jobs created or retained, and a description of the project or activity.

A.1) Project/Activity #1

Title	Summer Youth Employment
Cost	\$2,937,236
Est. # of Jobs	<input type="checkbox"/> Created # 1,026 <input type="checkbox"/> Retained #
Description	The SETA Summer Youth Employment program is funded totally by Workforce Investment Act Recovery Act funding. The purpose of the program is to create opportunities for a 1,026 youth between the ages of 16 and 21 to obtain summer job, gain work readiness skills and connect them to the local job market.

A.2) Project/Activity #2

Title	ARRA and Workforce Investment Act Adult and Dislocated Worker Program
Cost	\$7,682,234
Est. # of Jobs	<input type="checkbox"/> Created #1,414 <input type="checkbox"/> Retained #
Description	SETA released a Request for Proposals on April 3, 2009, to solicit qualified agencies/organizations to plan and provide job creation and training services to adults and dislocated workers, pursuant to the goals of the recovery Act, to preserve and create jobs, promote the nation's economy, and to assist those most impacted by the recession. The training services will target recipients of public assistance, low-income individuals, and dislocated workers who have lost their job due to the economic recession.

In this section, provide information on projects or activities that will be funded in part or totally by Recovery Act funds that will be carried out by a delegate agency or other service provider pursuant to a subcontract with Recovery Act funds. For each project or activity include the following: title, subcontractor name, cost, an estimate of the number of jobs created or retained, and a description of the project or activity.

B.1) Subcontractor Project/Activity #1

Title:	Safety-Net Activity
Subcontractor:	Folsom-Cordova Community Partnership
Cost	\$19,000
Est. # of Jobs	<input type="checkbox"/> Created # <input type="checkbox"/> Retained # 160
Description	The following safety-net services will be made available to in-crisis and homeless families for the purpose of supporting them to maintain or seek employment and housing: 500 units of food; 10 evictions avoided; 10 family motel stays; and 100 transportation assists (bus passes or gasoline).

B.2) Subcontractor Project/Activity #2

Title	Safety-Net Activity
Subcontractor	Francis House
Cost	\$75,496
Est. # of Jobs	<input type="checkbox"/> Created # 4 <input type="checkbox"/> Retained # 200

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Description	The following safety-net services will be made available to in-crisis and homeless families for the purpose of supporting them to maintain or seek employment and housing: 360 units of food; 900 motel nights; 10 family motel stays; 1,500 Identification document assists and 1,800 transportation assists (bus passes or gasoline).
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B.3) Subcontractor Project/Activity #3

Title	Safety-Net Activity
Subcontractor	Greater Sacramento Urban League
Cost	\$44,276
Est. # of Jobs	<input type="checkbox"/> Created # <input type="checkbox"/> Retained # 60
Description	The following safety-net services will be made available to in-crisis and homeless families for the purpose of supporting them to maintain or seek employment and housing: 65 utilities assists; 25 evictions avoided and 240 transportation assists (bus passes or gasoline).

B.4) Subcontractor Project/Activity #4

Title	Safety-Net Activity
Subcontractor	Housing Now
Cost	\$9,958
Est. # of Jobs	<input type="checkbox"/> Created # 1 <input type="checkbox"/> Retained # 3
Description	The following safety-net services will be made available to in-crisis and homeless families for the purpose of supporting them to maintain or seek employment and housing: 5 utilities assists; 5 evictions avoided and 10 families w/ developmental disabilities rehoused.

B.5) Subcontractor Project/Activity #5

Title	Safety-Net Activity
Subcontractor	Legal Services of Northern California
Cost	\$18,200
Est. # of Jobs	<input type="checkbox"/> Created # <input type="checkbox"/> Retained # 50
Description	The following safety-net services will be made available to in-crisis individuals and families suffering legal challenges to their homes or family structures for the purpose of supporting them to maintain stable housing: Legal advice and representation.

B.6) Subcontractor Project/Activity #6

Title	Safety-Net Activity
Subcontractor	My Sister's House
Cost	\$47,040
Est. # of Jobs	<input type="checkbox"/> Created # 1 <input type="checkbox"/> Retained # 30
Description	The following safety-net services will be made available to in-crisis and homeless victims of domestic violence for the purpose of supporting them to maintain or seek employment and housing: 30 utilities assists; 30 evictions avoided and 20 transportation assists (bus passes or gasoline).

B.7) Subcontractor Project/Activity #7

Title	Safety-Net Activity
Subcontractor	Sacramento Area Emergency Housing Center
Cost	\$166,114
Est. # of Jobs	<input type="checkbox"/> Created # 6 <input type="checkbox"/> Retained # 200
Description	The following safety-net services will be made available to in-crisis and homeless families for the purpose of supporting them to maintain or seek employment and housing: 119 utilities assists; 55 evictions avoided; 195 motel stays and 195 transportation assists (bus passes or gasoline).

B.8) Subcontractor Project/Activity #8

Title	Safety-Net Activity
Subcontractor	Sacramento County Department of Human Assistance
Cost	\$19,916
Est. # of Jobs	<input type="checkbox"/> Created # 4 <input type="checkbox"/> Retained #

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Description	The following safety-net services will be made available to homebound seniors for the purpose of supporting them to remain stable in the housing of their choice: 4,176 hours of additional peer counseling services by active seniors who help shop, get to vital appointments and periodical check in to assure their wellbeing and safety.
B.9) Subcontractor Project/Activity #9	
Title	Safety-Net Activity
Subcontractor	South County Services
Cost	\$41,400
Est. # of Jobs	<input type="checkbox"/> Created # 1 <input type="checkbox"/> Retained # 50
Description	The following safety-net services will be made available to in-crisis and homeless families for the purpose of supporting them to maintain or seek employment and housing: 50 units of food; 40 evictions avoided and 40 utilities assists.
B.10) Subcontractor Project/Activity #10	
Title	Safety-Net Activity
Subcontractor	The Salvation Army
Cost	\$90,000
Est. # of Jobs	<input type="checkbox"/> Created # <input type="checkbox"/> Retained # 250
Description	The following safety-net services will be made available to in-crisis and homeless families for the purpose of supporting them to maintain or seek employment and housing: 1,002 units of food; 200 evictions avoided and 200 utilities assists.
B.11) Subcontractor Project/Activity #11	
Title	Safety-Net Activity
Subcontractor	Travelers Aid
Cost	\$148,584
Est. # of Jobs	<input type="checkbox"/> Created # 1 <input type="checkbox"/> Retained # 250
Description	The following safety-net services will be made available to in-crisis and homeless families for the purpose of supporting them to maintain or seek employment and housing: 180 units of food; 300 utilities assists; 200 evictions avoided; 147 family motel stays; and 200 transportation assists (bus passes or gasoline).
B.12) Subcontractor Project/Activity #12	
Title	Safety-Net Activity
Subcontractor	Voluntary Legal Services of Northern California
Cost	\$8,748
Est. # of Jobs	<input type="checkbox"/> Created # 100 <input type="checkbox"/> Retained #
Description	The following safety-net services will be made available to individuals with felony convictions for the purpose of supporting them to seek employment: 240 felons will receive criminal record expungement services by qualified legal specialists (paralegals under the supervision of an attorney).
B.13) Subcontractor Project/Activity #13	
Title	Safety-Net Activity
Subcontractor	Waking the Village
Cost	\$16,560
Est. # of Jobs	<input type="checkbox"/> Created # 5 <input type="checkbox"/> Retained # 5
Description	The following safety-net services will be made available to fragile and homeless former and current teen parent families for the purpose of supporting them to maintain or seek employment and housing: An after care counselor will assist these families in regaining employment and/or housing stability.
B.6) If you specified any project/activity in B.1 – B.5, describe the process you will use to select the above subcontractor(s) to provide services funded in part or totally by the Recovery Act funds.	

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The current CSBG service providers responded to two surveys sent in February, 2009 and again in April, 2009. The providers were to describe the changes in the number of clients and services provided in the past year and project any increases expected through the end of the program year as a result of the economic downturn. The survey results were presented to the SETA Community Action Board for review and the SETA Governing Board for approval as part of a planned concept for the use of Recovery Act funding, to be implemented once the funding allocation was known. The SETA Governing Board approved the planned concept at its April 2, 2009 meeting. On May 11, 2009, the SETA Governing Board is scheduled to approve the funding augmentations for the 2009 CSBG service providers that described and justified the need for additional funding through their responses to the survey. This method of service provider selection was used because of time restrictions imposed by ARRA legislation. SETA developed a three-part strategy for the use of Recovery Act funding in February, 2009. Augmenting the contracts of existing CSBG subcontractors with Recovery Act funding was one of the planned strategies approved by the SETA

In the section below list all projects or activities that will be funded in part or totally by Recovery Act funds, the applicable National Program Indicator (NPI) and a description of the project or activity.

C) Under the regular CSBG program, eligible entities use funds to provide services and activities addressing unemployment, education, better use of available income, housing nutrition, emergency services and/ or health to combat the central causes of poverty. Such services continue to be supportable under the CSBG Recovery Act. *In recognition of the intent of the Recovery Act, agencies are encouraged to support employment related services and activities that create and sustain economic growth.*

NPI	Project or Activity	Description
1.2-H	Activity	Temporary shelter and motel stays of up to one month for homeless families in support of maintaining or seeking employment
6.1-A	Activity	Case managed services to keep additional home-bound seniors in their housing of choice
6.2-A	Activity	Food and food vouchers for families in crisis
6.2-B	Activity	Utilities assistance and eviction avoidance services
6.2-C	Activity	Motel stays for homeless families up to 1 month in duration
6.2-F	Activity	Legal advice and representation for seniors and parenting grandparents regarding foreclosures, evictions and other legal needs
6.2-G	Activity	Gasoline and bus vouchers for families to access vital services, seek new housing options and to maintain and seek employment
6.3-B-7	Activity	Provide expanded aftercare to fragile families who have graduated from parenting teen program for the purpose of their maintaining or seeking housing and employment

D) Provide a description of planned infrastructure investments, the purpose, total cost and the rationale for funding the infrastructure investment with funds made available under the Recovery Act. (Capital Improvements are not allowable costs per P.L. 105-285 Sec. 678F)

No infrastructure investments are planned.

E) Will your agency use a portion or all the Recovery Act funds for administrative costs? Check the appropriate box.

☒ Yes, our agency will use a PORTION of the Recovery Act funds for administrative costs. ✓

☐ Yes, our agency will use ALL of the Recovery Act funds for administrative costs.

☐ No, our agency will NOT use any of the Recovery Act funds for administrative costs.

E.1) If you checked one of the "YES" boxes in E, explain how the funds allocated to administrative costs will be tracked to a measurable outcome.

SETA will allocate 10% of the Recovery Act funding for administrative costs. The costs of administering the CSBG program will be allocated through SETA's CSBG Community Action Plan. The measurable outcomes are the same outcomes that will be generated through the CSBG program.

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Section IX - Required Disclosures

For each question in this section, disclose any unresolved findings and/or recommendations, or any legal proceedings.

A) List all non-CSD funded programs administered by the agency within the past three (3) years that have unresolved findings and/or recommendations or have been terminated as a result of deficiencies.

None.

B) List all legal proceedings the agency is currently involved in or has been in the past three (3) years. Include a brief description of the proceeding and the outcome. If the proceeding is currently, active provide the status.

Case Name: Mark Nelson, a minor, by and through his Guardian ad Litem, Cynthia Debbs and Cynthia Debbs v. Sacramento Employment and Training Agency (SETA), Head Start, Sacramento, CA, Maria Rizzo and Does 1 to 50, Inclusive. Case Number: Sacramento County Superior Court -2009-00036727-CU-PP-DDS. Case Status: Complaint for Negligence and Intentional Torts arising out of alleged injury to minor child at a Head Start facility. Complaint filed on March 6, 2009; No responsive pleadings have yet been filed.

Section X - Barriers

For each question in this section, provide information on potential barriers to your agency's success.

A) Identify any barriers that your agency feels it may face in meeting the requirements of the Recovery Act (i.e., subcontracting, staffing, workforce development, compliance with reporting, performance).

None.
